

## BALFOUR BEATTY PENSION FUND

### Defined Benefit Sections

### NOMINATION FORM

Please read the notes on the back page before completing this form in CAPITAL LETTERS

#### 1. About me

Title (Mr/Mrs/Miss/Other)	Date of birth
First name(s)	
Surname	Nat Ins No
Address	
	Postcode

#### 2. My cash lump sum nominations

Please give details below of each person you would like to receive a share of any lump sum payable on your death by the Balfour Beatty Pension Fund (BBPF). Please note eligibility for these benefits cease when you have been receiving a pension from the BBPF for five years.

You may continue on a separate sheet if necessary, but please ensure the percentage shares allocated add up to 100%. You should obtain the consent of your nominees before including their personal data on this form.

Name	
Address	
	Postcode
Relationship to me*	% of lump sum <input type="text"/>

Name	
Address	
	Postcode
Relationship to me*	% of lump sum <input type="text"/>

Name	
Address	
	Postcode
Relationship to me*	% of lump sum <input type="text"/>

\*Please see notes on last page

<b>Total</b>	<b>100%</b>
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### 3. My dependant pension nominations

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If there is a spouse's/civil partner's pension payable on your death but you are **not married or in a civil partnership**, the Trustee may grant a dependant's pension to a nominated beneficiary in some circumstances.

There is no automatic right for anyone to receive a dependant's pension under the BBPF Rules.

Please use the boxes below to notify the Trustee of any person you would like to nominate, making sure that if there is more than one nominee the percentage shares add up to 100%. You may continue on a separate sheet if necessary.

Please note you should obtain the consent of the nominee before including their personal data on this form. The Trustee will need to contact the nominee, so it's important that the information you provide is accurate.

Name	
Address	
	Postcode
Relationship to me*	% of pension

Name	
Address	
	Postcode
Relationship to me*	% of pension
*Please see notes on last page	
Total	100%

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### 4. Data Protection

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I understand that Balfour Beatty plc and Balfour Beatty Pension Trust Limited (the Trustee) are data controllers and need to hold and use my personal information to administer my benefits under the BBPF, and that my personal information may be shared with advisers appointed by the BBPF to assist it in this purpose. Certain personal information including information relating to sexual orientation, racial or ethnic origin, religious or similar beliefs is classified as 'sensitive data' under the General Data Protection Regulation and the Data Protection Act 2018, and I understand that my nomination form may include information that constitutes sensitive data.

By completing and returning this form, I agree to my personal data, including any sensitive data, being held and processed for the purposes set out above. I also confirm that I have obtained the consent of those nominated on this form to their personal data being held and processed as set out above.

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### 5. My declaration

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- I request the Trustee to consider the nominations set out in this form in deciding who should benefit from any lump sum payments and/or dependant's pensions due on my death from the BBPF, but acknowledge that the Trustee is not bound by my wishes.
- I confirm that the information in this form supersedes any earlier nominations.

Signed	Date
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## Notes

1. *Under present law, lump sum death benefits under the BBPF can be paid at the discretion of the Trustee direct to any of your beneficiaries, usually without any tax liability (subject to the lump sum not exceeding your available Lifetime Allowance). Beneficiaries who are eligible to receive your cash lump sum are defined in the BBPF Rules and include anyone who is:*
  - *your spouse/civil partner (or any former spouse/civil partner);*
  - *anyone who is financially dependent on you (as defined under the BBPF Rules);*
  - *any of your relatives. The full list of relatives is set out in the BBPF Rules, but it includes, for example, your children, your parents, your brothers and sisters, and their spouses and children;*
  - *any individual nominated in writing to the Trustee;*
  - *your personal representatives, to be distributed in accordance with your Will. However, please note that if the lump sum is paid to your personal representatives, inheritance tax may be payable.*
2. *The dependant's pension can be paid at the discretion of the Trustee to a dependant who can include certain relatives or any person who, in the opinion of the Trustee, is dependent on you for all or any part of the ordinary necessities of life or who was so dependent upon you at any time within one year before your date of death.*
3. *You should tell the Trustee whom you wish to be treated as your beneficiaries/dependants by completing this form. The Trustee will give every consideration to your wishes before paying any benefits but is not legally bound by them.*
4. *There is no restriction on the number of beneficiaries you can nominate. If you wish the Trustee to consider sharing out your cash lump sum and/or any dependant's pension(s), you just need to enter the details of each beneficiary you wish to nominate and the percentage you wish the relevant beneficiary to receive.*
5. *If you have made a Will setting out your wishes regarding the disposal of your estate, you may use this form to indicate that you would like the Trustee to consider following the terms of your Will.*
6. *You can obtain a new form from the Pensions Centre.*

Please **scan and email** your completed form to [BBpensionshelpdesk@balfourbeatty.com](mailto:BBpensionshelpdesk@balfourbeatty.com) or you can post it to:

**Balfour Beatty plc., Pensions Centre, Kings Business Park,  
Kings Drive, Prescot, Merseyside, L34 1PJ**