Balfour Beatty Purchase Orders

Balfour Beatty has a number of different Purchase Order (PO) formats which relate to different business streams. It's the PO that drives what part of the business the invoice relates to.

Please ensure that you are submitting your invoices using the correct Balfour Beatty relationship in Tradex to avoid any errors upon submission.

If you require additional Balfour Beatty companies to be linked to your Tradex account, please contact einvoicingqueries@balfourbeatty.com with the PO number and your company name as it appears in Tradex (found at the top right hand side of your screen).

As a general PO format rule -

PO numbers starting **2401** (12 digits in total), **5401** (13 digits in total) or **7401** (12 digits in total) with the format of **2401XXXXXXX, 5401XXXXXXXX or 7401XXXXXXX** belong to **Balfour Beatty UKCS** which contains the following company names:

- Group
- Construction
- Civil Engineering
- Ground Engineering – project codes starting CM
- Kilpatrick/Engineering Services – project codes starting ME, CE, CCT, CCN
- Cowlin Construction
- Balvac
- Vinci JV
- Vinci HS2 JV
- Manchester Smart Motorways
- Mott MacDonald
- Scotland TranServ JV (New Orders) – project codes starting CRSS
- Living Places (New Orders) – project codes starting CRML or CRXL
- Rail UK Ltd (New Orders) – project codes starting R

PO numbers starting **2301 or 7301** with the format **2301XXXXXXX or 7301XXXXXXX** belong to **Balfour Beatty WorkSmart.**

PO numbers starting **2101 or 7101** with the format **2101XXXXXXX or 7101XXXXXXX** belong to **Balfour Beatty Group Head Office** (GHO).

PO numbers starting **UL** with the format **ULXXXXX/XX/XXXXXXX** & **BBUL/XX/XXXXXXX** belong to **Balfour Beatty Utility Solutions.**

PO numbers starting **BG** with the format **BCGXXXXX/XX/XXXXXXX** belong to **Bord Gais.**

PO numbers starting **RC** with the format **RCXXXXX/XX/XXXXXX** belong to **Balfour Beatty Living Places (Old Orders).**

PO numbers starting **INM** with the format **INMXXXXX/XX/XXXXXXX** belong to **Interlink Joint Venture.**

PO numbers starting **CPS** with the format **CPSXXXXX/XX/XXXXXXX** belong to **Connect Plus Services.**

PO numbers starting **STS** with the format **STSXXXXX/XX/XXXXXXX** belong to **Scotland Tran JV Serv (Old Order).**

Balfour Beatty Rail has a whole array of different PO formats so if you are unsure please let us know.

Please note that Rail migrated to a new system on 12/03/2019 and the new PO format will start **2401** (12 digits in total), **7401** (12 digits in total), or **5401** (13 digits in total) with the format of **2401XXXXXXXX, 5401XXXXXXXXX or 7401XXXXXXXX.**

Any order numbers that contain SC, SF or SD tend to be subcontract order numbers. **You should continue to submit the application for payments to the quantity surveyor who will arrange the payment for you.**